



Director of Program Management

The Company

NinePoint Medical is a fast-paced medical device start-up based out of Bedford MA. With our recent strategic investment from Merit Medical, we are expanding our product development team. We develop, manufacture and commercialize cutting-edge medical imaging products with a big vision to detect, diagnose, and treat cancer before it becomes cancer. Today's standard of care for diagnosis of disease relies on obtaining a tissue sample and performing costly processing and expert review of tissue sections. Using breakthrough optical imaging technology along with advanced machine learning algorithms, NinePoint Medical will provide treating physicians with real-time diagnostic capability, thus streamlining patient care, reducing cost, and improving outcomes. The research and development team is composed of a small but diverse group of talented electrical, mechanical, optical, imaging and software engineers who strive to make a direct impact on patients' lives every day.

Position:

We are seeking a highly talented and driven program management leader with a proven track record enabling cross-functional teams to deliver complex medical devices quickly and with high quality. The ideal candidate will understand the key aspects of capital and disposables medical device product development and be capable of orchestrating and managing the execution to meet quality, program and business objectives.

This is a key position reporting to the Vice President of Research and Development and will have significant responsibility and exposure both internally and externally. This is a truly unique opportunity to play a major role in the development of multiple products from concept to commercialization.

Responsibilities:

- Lead cross-functional teams, including hardware, software and disposables engineers, marketing, clinical, regulatory and operations through product development process ensuring strong alignment with quality system, program and business objectives.
- Lead planning of new and current projects, work with technical and marketing teams to define product features, requirements and scope. Create detailed project timelines, identify risks and prepare contingency plans to meet program financial, quality and schedule objectives.

- Manage project execution, achieving project and business requirements through detail-oriented monitoring and proactively addressing unexpected issues to minimize impact on the project scope, schedule and cost.
- Develop and maintain resource allocation schedules, and assist with cross-functional execution. Constantly assess resources and make recommendations to appropriate functions to reallocate resources as needed.
- Provide clear and concise program updates, including unbiased communication of project status and issues using standardized forms and metrics to both cross-functional team and Senior Management.
- Ensure tight management of activities to maintain alignment between multiple projects within portfolio.
- Drive continuous improvement of product development process and apply lean concepts to improve efficiency and efficacy of activities.

Position Requirements:

- 8+ years of medical device industry experience
- 5+ years of project management experience
- Excellent communication skills verbally and written
- Leadership skills and ability to inspire team members
- Understands and deals well with rapid development cycles; remains flexible and calm in the face of uncertainty
- Self-motivated and proactive with demonstrated creative and critical thinking capabilities
- Strong understanding of FDA, ISO and IEC 60601 standard and regulations preferred
- Strong technical background in medical imaging systems preferred
- PMP certification preferred

Education Requirements:

- A minimum of a Bachelor's required in electrical, computer or biomedical engineering or other relevant engineering degree.

The Nine Points for Success

1. **Excellence:** constantly create high quality products that improve patient care
2. **Quality:** be better than industry standard in the quality of our people and the efficiency of our operations
3. **Accountability:** Cultivate individual responsibility and promote personal and professional growth
4. **Innovation:** value high quality innovation
5. **Commitment:** create and maintain a positive work environment that is fun and rewarding to be a part of
6. **Teamwork:** value relationships that build respect and foster team work
7. **Communication:** utilize good communication
8. **Empowerment:** make a difference
9. **Diversity:** value diversity of people and opinion